



# ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade

Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

## Office Order

Date: 05-07-2019

Sub: Constitution of **Purchase Committee** for the academic year 2019-20 – Reg.


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The undersigned is pleased to constitute the **Purchase Committee** with the following members for the academic year 2019-20. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

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| 1. Mr. M. Venkata Rajesh, Assoc. Prof., Dept. of CSE | Convener |
| 2. Dr. Ayesha Ferdous, Assoc. Prof., Dept. of ECE    | Member   |
| 3. Mr. V. S. Ch. Dattu, Assoc. Prof., Dept. of ME    | Member   |
| 4. Dr. M. Kandan, Assoc. Prof., Dept. of IT          | Member   |

### FUNCTIONS:

- Ensure proportionality, transparency, accountability, and fairness in the procurement process.
- Analyze quotations and supervise the procurement process.
- Maintain the Central Stock Register.

  
(Dr. M. Sreenivasa Reddy)  
Principal



To  
The members to comply with.